



Job Description

Senior Support Worker

Responsible to: Team Manager

Responsible for: *Working closely with and as directed by the Team Manager, to provide and role model high quality person centred care and support to service users.*

1. To work with the Team Manager to plan rota's that meets the needs of people being supported, including any changes in needs or staff availability.
2. Work with service users to develop person centred plans in a manner and format that suits the individual service user.
3. To co-ordinate necessary arrangements with/for service users to ensure their individual needs are met whilst ensuring individuals are fully involved in all aspects of their support whether at home, in their occupation and in their local communities.
4. Provide high quality care and support to service users and tenants in a manner that supports person centred approach
5. Work with families and other professionals to ensure individuals needs are met acting also as a good representative for Drive.
6. Work flexibly, using initiative and constantly seeking improvement of support provided
7. Continue to learn and grow in your role in accordance with the needs of the people supported.
8. Communicate effectively with all, verbally and in writing.
9. Carry out administrative tasks as directed by the Team Manager.
10. To delegate effectively to Support Workers to ensure the consistent high quality support within the service.
11. To actively cooperate with the Team Manager over any other reasonable tasks to ensure the successful running of the service.
12. Behave at all times in a manner that is consistent with Drive's Vision, Mission and Values statements including the Care Council's Code of Conduct for Social Care Staff. Acting at all times in a manner that is consistent with Drive's Internal Policy and Procedure framework.

Note - *This Job Description is subject to review and to reasonable adjustment in accordance with changing and developing needs of the organisation.*

Person Specification

Senior Support Worker

Applicants must be able to demonstrate the following:

- A minimum of 12 months experience of working with people with a disability in a residential setting.
- The ability to liaise appropriately and professionally with professionals, families and members of the community.
- A commitment to and a belief of valuing all people as equal regardless of any perceived disability.
- A commitment to providing an effective role model.
- An ability to make effective decisions within delegated authority.
- An ability to undertake appointee-ship for tenants where necessary.
- An ability to develop, implement and monitor person centred plans in accordance with each individuals needs.
- An ability to plan.
- The ability to give support in the day-to-day management of the household budget.
- Possession of a full car driving licence.
- The ability to work on own initiative.
- The ability to work as a member of a team.
- An ability to work flexibly (including shift work) in line with service needs.
- Demonstrate a commitment to work towards a care qualification.